



GRAIN MILLERS, INC.
JOB DESCRIPTION

Title: Blending and Bagger Operator

Job Summary: To operate computerized blending system. Be able to enter blends into system and call them up for production; fill bins using tote dump system to get ingredients to proper bins; monitor blends for correct percentages of ingredients and operations. Perform all documentation that is needed; operate bagging and tote equipment of finished blends; correct codes and lot numbers for coders; stretch wrap pallets and operate forklift to move ingredients and finished products to proper areas. Clean work area and equipment daily and after each blend; supervise co-workers and communicate with team members. Need to know and follow all safety and GMP programs.

Physical Demands: Physical activities include walking, kneeling, bending, twisting, climbing, squatting, pushing and pulling. Lift up to 100 pounds. Must be able to work in a variety of changing, climatic conditions and be able to tolerate grain dust.

Work Conditions: Workweek will be five days that consist of eight-hour shifts with an occasional overtime during the week and weekends. Holiday work may be requested if conditions require production.

Essential Job Functions: To have knowledge and operate computerized blending system, bagging equipment, printers, coders, metal detectors, scales, hoists, and forklifts. Fill out proper paperwork on ingredients, packaged product and pallet positions. Communicate with Assistant Operations Manager on production schedules, quality issues and supply problems. Be a team player and supervise line helpers.

Essential Qualifications: Be able to execute communication and team-based decision making processes. The ability to facilitate the planning and coordination of production runs and have good documentation.

This is a general job description, which is not all-inclusive. Working conditions, duties and responsibilities are subject to changing plant requirements at anytime. Management reserves the right to alter this position when conditions merit.