



**GRAIN MILLERS, INC.**  
**JOB DESCRIPTION**

- Title:** Blending and Bagger Helper
- Job Summary:** To check bags of product to make sure they are sealed and to stack bags on pallets. To fill bags from bagger and to seal bags making sure correct codes are on bags and ledgable. Tote products using tote system or be able to dump ingredients to proper bins. Run stretch wrapper and operate forklift to move finished pallets to warehouse. Do all required documentations. Clean work area and equipment at the end of shifts or blends. Follow instructions and know and follow all safety and GMP programs.
- Demands:** Physical activities include walking, kneeling, bending, twisting, climbing, squatting, pushing and pulling. Lift up to 100 pounds. Must be able to work in a variety of changing, climatic conditions and be able to tolerate grain dust.
- Work Conditions:** Workweek will be five days that consist of eight-hour shifts with an occasional overtime during the week and weekends. Holiday work may be requested if conditions require production.
- Essential Job Functions:** To check bags for proper sealing and to stack bags on pallets. Operate and fill bags and seal while monitoring weights and bag codes. Help out operators if needed. Communicate with operators and co-workers. Safe work and quality production are both required.
- Essential Qualifications:** Be able to communicate with all team members. Be a team player. Follow instructions from operators. Do the necessary documentations for all production runs and pallet positions.

This is a general job description, which is not all-inclusive. Working conditions, duties and responsibilities are subject to changing plant requirements at anytime. Management reserves the right to alter this position when conditions merit.